NOTES TEMPLATE

WHAT IS THIS? This document outlines supervisor instructions for Spartan Ready

Student’s Name ______________________  Position Title ______________________
Date _______  Semester/Year _______  Supervisor Meeting  [one]  [two]
Department ________________________  Supervisor ________________________

1. How is this job fitting in with your academics?

2. What are you learning here at work that is helping you in school?

3. What are you learning in class that you can apply here at work?

4. Can you give me a couple of examples of things you are learning here at work that you will use in your chosen profession?

Supervisor Comments: